

WHITTINGHAM PARISH COUNCIL

An ordinary meeting of Whittingham Parish Council took place on **Monday 8th Oct 2018** at 7.15pm at Whittingham Sports & Social Club.

Members:

Cllr A Lewis (Chairman)
Cllr D Hall
Cllr S Hunter
Cllr M Rigby

Members of the public

J Laker
L King

Mrs J Buttle – Parish Clerk

APOLOGIES Cllr B Huggon, Cllr H Landless, Cllr A Meades

APPROVAL OF THE MINUTES of the meeting held on 10th Sept 2018.

MIN 69 it was RESOLVED that the Sept Council Minutes be signed as a true record.

The Minutes of the extra-ordinary meeting held on the 3rd Oct were NOTED, but as they could not be distributed with the Agenda, they will be approved at the November meeting.

TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

There were no declarations of Interests.

PUBLIC PARTICIPATION

MIN 70 it was RESOLVED that the meeting be adjourned for public participation.

J Laker stated he was there to observe. L King advised that D Vaughton (the City Council Conservation Officer) has commented on the impact of the Whittingham planning applications on the Heritage Listed sites. L King also stated that the Heritage Group is looking for new Trustees and asked if an article can be added to the Newsletter. The request will be considered under the Agenda item.

Cllr Hall stated that a resident had reported traffic problems on match days at Longridge Football Club, due to cars being double parked on Inglewhite Road / Halfpenny Lane. It was suggested that the recent success of the Club has attracted more visitors and charges for parking along with the loss of parking land due to the new development are all contributing to the problem. The Clerk will check if there are any planning conditions relating to parking and will raise the matter with Lancashire County Highways. The Clerk was also requested to check if parking restrictions were suggested on Halfpenny Lane if the new laybys are not used.

As there were no other matters raised it was RESOLVED that the meeting be re-convened.

PLANNING APPLICATIONS BEFORE COUNCIL

It was NOTED that **NO** planning applications have been received.

5 YEAR SUPPLY / NEIGHBOURHOOD PLAN

Members are fully aware that the City Council does not have a 5yr housing supply and Parishes are at risk from speculative planning applications. The Agenda explained that Broughton Parish Council has stated that they are 'at less risk', because they only need to demonstrate a 3yr housing supply because they have developed a Neighbourhood Plan which *allocates additional sites for development in the Parish*. They will also benefit from 25% CIL monies instead of 15%.

A NH Plan can be adopted without allocating additional sites, but the 3yr rule does not apply.

Other Parishes have stated that they are meeting with the City Council to see if they can allocate additional sites in their area as part of the Call for Sites process.

Members NOTED that it took 3 years for the NH Plan to be produced and even if the time could be reduced, it would not protect Whittingham Parish from the current planning applications. Furthermore, by the time a new NH Plan is complete, the 5yr supply is likely to be determined by the 'newly revised' Local Plan which is likely to include sites identified in the Call for Sites process – consequently, any identified sites will not be 'additional' to the Local Plan.

Members expressed concern that the work will need to be undertaken by the Parish Council and they do not have the resources available – particularly when they are contesting the current applications and have already taken the decision to revisit the Parish Plan to identify items for CIL expenditure. **MIN 71** Members RESOLVED by 3 votes and 1 abstention not to commence a NH Plan whilst there are so many uncertainties regarding the current planning situation.

GOOSNARGH VILLAGE GREEN STATUE

Members were informed that the City Council had approached the Chairman to establish if the Parish Council would be supportive in principle, to the erection of a statue in memory of Mr Reg Johnson (of Goosnargh duck fame) on Goosnargh Village Green which is owned by the City Council. The Statue could be erected as permitted development, however, the City Council would require Whittingham Parish Council to take responsibility for the insurance, risk assessments and maintenance – the costs of which are not yet known.

Members stated that they had no objections to the City Council erecting a statue on their land, providing they undertake the appropriate consultation to establish the views of the public as a plaque had already been erected in the Grapes. **MIN 72** Members RESOLVED that the Parish Council should not be responsible for the ongoing risk assessments and maintenance costs.

EXTERNAL AUDIT REPORT 2017 / 18

MIN 73 Members NOTED that the external audit has been completed and no issues have been raised. In accordance with the Accounts and Audit Regulations 2015 (SI 2015/234), the Notice of Conclusion of Audit and the Certified Agar have been added to the Notice Boards and Website. Payment of the invoice was approved in September.

FINANCIAL STATEMENT

The Chairman confirmed that the accounts and bank statements had been reconciled.

MIN 74 Members NOTED that the £15 CQ for the SLCC training session was cancelled as the Clerk was unable to attend due to the Holme Fell conference with Counsel.

HALF YEARLY BUDGET ANALYSIS Apr 18 – Sept 18

Members considered the variances between the budget and current expenditure.

Members NOTED the variance in the Clerk's salary was due to an inflationary increase after the budget had been set and the variance in the website costs is due to the increased charge due to the SSL certificate. As the Mountain Rescue donation is a S137 expense, the deficit shown under S137 will be met by the grant budget and general repairs to the telephone kiosk can be met from the VAT. **MIN 75** Members RESOLVED that no virements were required.

ACCOUNTS FOR PAYMENT

MIN 76 Members RESOLVED to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT	CHEQUE
Oct salary	Mrs J Buttle	£430.12	CQ 1358
Tax / National Ins	HMRC	£107.40	CQ 1359
½ yrly expenses Apr – Sept	Mrs J Buttle	£99.84	CQ 1360
Envirocare Grounds Maintenance	Envirocare	£354.00	CQ 1361
Poppy Wreath for the war memorial	Royal B Legion	£17.00	CQ 1362

CIL FINANCE REPORT & UPDATE

MIN 77 Members NOTED the current status and progress with CIL items.

Circular walks – Cllr Hall and Cllr Lewis agreed to meet and inspect the walks.

Speed cameras – A further email has been sent to LCC (copied to the SPID supplier) stating that the delay is embarrassing – however, yet again the email has not been acknowledged. County Cllr Wilkins has been asked to intervene.

War Memorial – the new surround for the war memorial has been ordered and McMurray Brothers have stated it will be completed by the end of October

Boundary Signs – LCC replied that their preference is to supply and erect the signs in accordance with Highway specifications. As the cost will be cheaper than separately supplying and erecting the signs, the signs have been ordered.

Litter / dog bins – The City Council have stated that the bin at Green Nook Lane keeps being obstructed and removed. **MIN 78** Members stated that their preference was for the bin to remain in Green Nook Lane and RESOLVED to ask the City Council to find a suitable location. **MIN 79** Members RESOLVED that the cost of a new bin, to be set on a concrete flagstone to the side of the bench on Halfpenny Lane, will be met by the Parish Council.

CONSIDERATION OF 19/20 BUDGET ITEMS

The November meeting will primarily focus on the 2019 / 20budget and the City Council have stated that approx. **£62,200** CIL monies will be transferred in October.

MIN 80 Members considered the additional CIL monies and RESOLVED that the following items are added to the draft budget for further consideration

- Repairs to stiles and new wayfarer markers for the waymarked walks
- Improvements to the War Memorial surround
- Judicial Review expenses in relation to the Holme Fell application
- May 2019 Election expenses
- Increase in Clerk's hours due to additional commitments / workload

Members NOTED a 2019/20 grant application has been received from the Whittingham Festival Committee and will be considered in November. **MIN 81** Members RESOLVED that the grant policy will be advertised in the Parish Newsletter.

NEWSLETTER

Members considered the autumn edition of the Parish Council Newsletter which includes an update on the major planning applications, arrangements for Remembrance Day and an update on CIL items. **MIN 82** Members RESOLVED to include the Heritage group's request for a new Trustee. A discussion took place on whether the Newsletter could be issued in time to advertise a public meeting regarding the major applications and developments with Holme Fell.

MIN 83 As Members needed to recap on matters discussed at the extra-ordinary meeting, it was RESOLVED that members of the public be excluded at this point.

Members considered the dates and likely actions in relation to Holme Fell.

MIN 83a it was RESOLVED that the Chairman will call an extra-ordinary meeting on Tuesday 23rd Oct at 11.00 to discuss the reply from the City Council (assuming it has been received.)

MIN 83b it was further RESOLVED to hold a public meeting at 7.30pm on Thursday 25th October (subject to venue confirmation) to inform residents of the latest situation on Holme Fell and the major planning applications. The date and venue will be published in the Autumn Newsletter.

NOTE NEW CORRESPONDENCE

MIN 84 Members NOTED the following correspondence received since the issue of the Agenda.

- I. A reply from LCC providing an update on the Whittingham Road roadworks. Members were also informed that street lighting will be installed over the next 10 days.
- II. Road closures regarding a new sewer at Houghton Green Lane / Whittingham Hospital will be added to the website. In response to an email from the Clerk, the contractor has confirmed that Brabiner Lane will be signed as Access Only.
- III. United Utilities have confirmed they will attend the November meeting to discuss the wider drainage issues.

DATE OF NEXT MEETING

The next ordinary meeting of the Parish Council is scheduled to take place on **Monday 12th November 2018** at 7.00pm.

MIN 85 Members NOTED that the Clerk will not be available on Monday 10th Dec and RESOLVED that the December meeting should be altered to the 17th Dec or cancelled depending on the items on the Agenda.